

Access this PDF presentation + a
comprehensive guide of resources at

<https://brandeisshub.wordpress.com/home/disciplineguides/workshops/digital-tools-for-longform-writing-projects/>

Gathering/creating data

- Non/digital images
- Soundbites
- Videos
- Historical texts
- Interviews
- Objects
- Articles/books
- Your research notes
- Spreadsheets
- Geospatial data
- Etc

thinking + testing +
experimenting + creating +
making big mistakes +
changing your mind

write + revise

mean peer reviewers

write + revise

final work of genius



TODAY

- Digital research notes/pre-writing analyses
- Digital research journal
- Task tracking
- Categorizing and annotating sources
- Writing platforms that aren't MS Word and Google Docs



EndNote™



 **Trello**



KEEP ASKING YOURSELF:

- How do I write/what's my *process* style?
- What's my current wishlist? What might **Future Me** want or need?
- Which of these tools + methods make sense for me?

VISUALIZING + TRACKING TASKS

<https://trello.com/>

Workspace for a particular project

“Index card” for the main goal/task

Sub-cards breaking down the tasks.

Workspace: Natalie Susmann's workspace (Free)

Board: Funding Applications 2019-2020

NEH Summer Stipend

- Application (Sep 25, 2019)
- Letters of rec
- + Add a card

American Fellowships Research

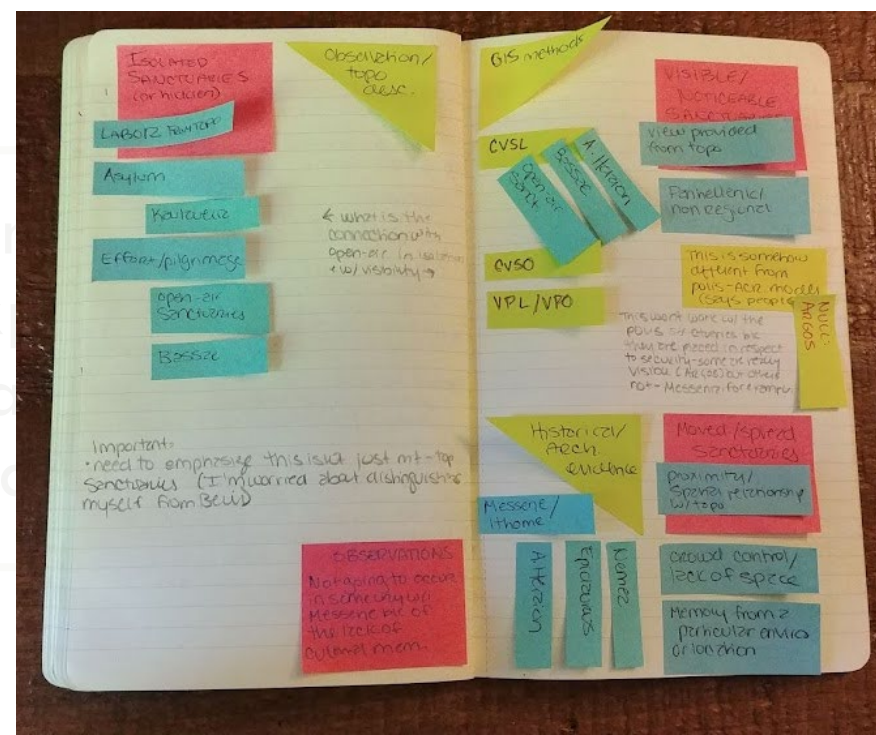
- <https://www.aauw.org/what-we-do/educational-funding-and-awards/american-fellowships/af-research-publication-grants-application/> (Nov 1, 2019)
- Three recommendations
- Institution letter
- + Add a card

AIA Grants

- Harriet and Leon Pomce (Nov 1, 2019)
- Olivia James Traveling Fellowship (Nov 1, 2019)
- Julie Herzig Desnick Endowment
- Boochever Endowment (Nov 1, 2019)
- + Add a card

Gathering/creating data

- Non/digital images
- Soundbites
- Videos
- Historical texts
- Interviews
- Objects
- Articles/books
- Your research notes
- Spreadsheets
- Geospatial data
- Etc

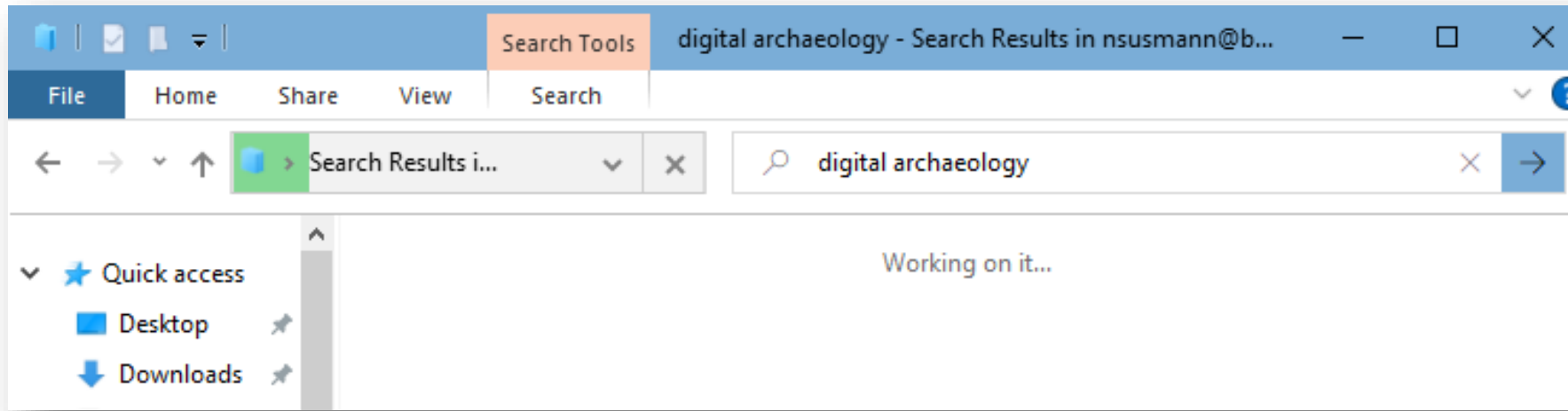


Does your current
notetaking system actually
foster discovery?

final work of genius

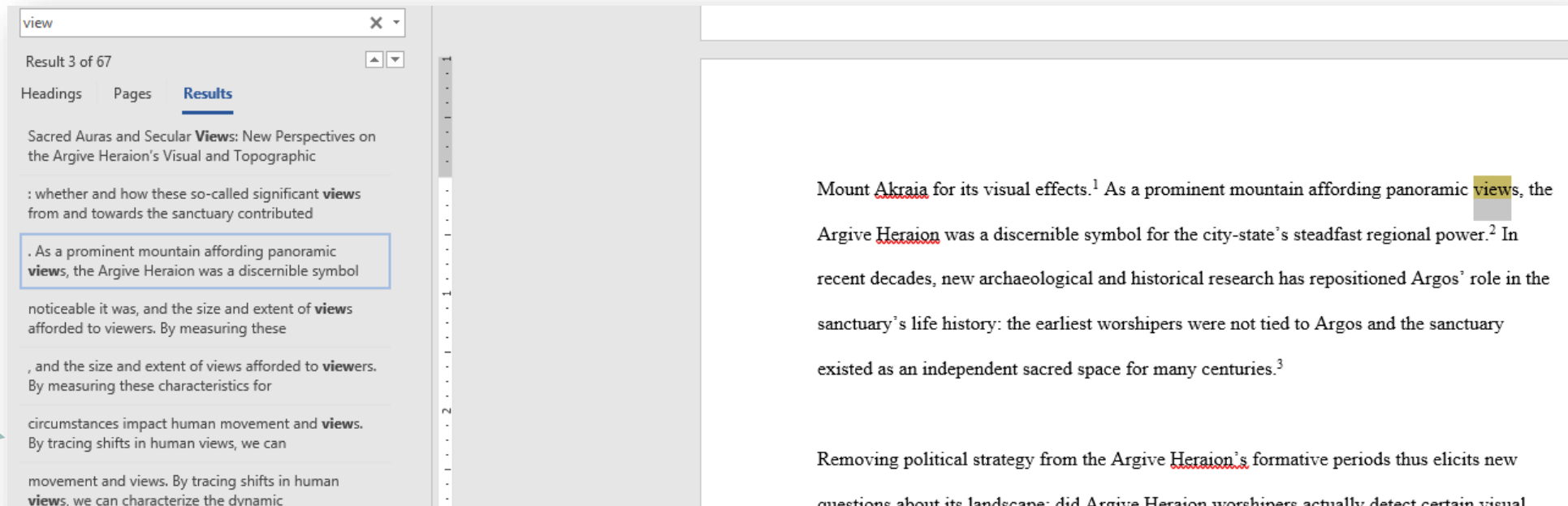
write + revise

TRADITIONAL KEYWORD SEARCHES



Takes forever

Can't compare multiple documents



Dataset/Source

1

Notes

**Critical info
about these
notes**

Dataset/Source

1

Notes

Metadata

(critical info
about your
notes)

Content keywords

Bibliographic info

Your own summary/abstract

Customized categories:

“use this in ch 1”

“agree/disagree w author”

EFFECTIVE NOTE-TAKING TOOLS

1. Easy content searching across documents
2. Ties metadata (“data about data”) to each document

Scrivener



\$50 lifetime
(academic email
required)

iOS/Windows/
macOS

Cloud options
only for
macOS/iOS

EndNote



Free.
Additional
storage starts
at ~\$50 per
year

iOS/Windows/
macOS

Cloud

Pages



Free.
Additional \$
options

iOS/Windows/
macOS

Cloud

Binder

Courier New Normal 12 1.0x B I U

Ferriauolo 2009

Ferriauolo, Augusto. 2009. *Religious festive practices in Boston's North End : ephemeral identities in an Italian American community*, SUNY series in Italian/American culture. Albany: State University of New York Press.

- Festivals: first Sunday in June they begin (273)
- First festival is to Santa Maria di Anzano
- Second Sunday September: last festival, Santa Rosalia
- Festivals each weekend to different madonnas and saints
- Run by private volunteer organizations; they are independent from the religious institution
- Two patterns:
 - One day feast
 - Procession
 - Entertainment: stalls selling religious objects
 - Three day feast:
 - Procession on Friday night
 - Saturday: entertainment
 - Sunday: processional
- Main parts of festival:
 - Processional structure: "the penitential journey and the pilgrimage"
 - Bodily mortification
 - Begging and the double
 - Material exchanges/economic transactions (273-4)
- Collective and individual behaviors; social relationships are revealed

Synopsis

Ferriauolo 2009

Explores how the North End's It spaces via processions.

General Meta-Data

Label: Mine the Bibliography

Status: Done

Modified: Include in Compile
 Page Break Before
 Compile As-Is

Keywords

- Festivals
- Italian
- Procession
- Pilgrimage

In-depth and organized notetaking for exams, dissertations, or books/articles

Summary section

Wells, Berit 1990 **Death at Dendra: On Mortuary in a Mycenaean Community. In Celebrations of Death and Divinity in the Bronze Age** Argolid. R. Hägg and C.N. Gullog, eds. Pp. 125-184, Vol. 4°, XL. Swedish Institute at Athens: P. Åströms Förlag.

- Observed tendencies {Wells, 1990 #3107: 128}:
 - 1) Mycenaean chamber tombs are oriented away from the settlement
 - 2) Single tombs (tholoi) are facing the settlement, and close to them
- Tiryns, the tholoi are on the W side of Profitis Elias, and the chamber tombs are on the E side. For Tiryns, this seems intentional because the bedrock is the same.
- Mycenae: Atreus tholos is facing citadel; Aegisthus and Clytemnestra are facing the citadel/almost completely visible, and is closeby
- Berbati: Tholos faces the settlement, and the chamber tombs are significantly far away, and don't face the living.
- "The Argive sample presented is small but the placement of burial grounds at some distance from the settlement as well as an orientation of the realm of the dead away from the realm of the living at Mycenae, Berbati, and Tiryns."
 - Blegen's theories—> the four regions that are distinguished in the Dendra cemetery are of the same period, and therefore these are social groupings. This is the same as the AHtholos, which is purposefully separated from the cemetery {Wells, 1990 #3107: 128}
 - Tholoi are monumental structures; tholoi are used to bury the Mycenaean leaders -> leads you to question why the tholoi are distanced, and why sometimes the highest levels of society, just under the, are separated
 - "And why was there, at least at Mycenae, Berbati and Tiryns, 'eye-contact' between the dead leaders and their successors and their subjects?"

Synopsis

Wells 1990

In depth description of the burial practices in Dendra. Key point included the intentional orientation of the tholoi towards the citadel, except at Dendra.

General Meta-Data

Label:

Status:

Modified: 3/6/2023 10:13:39 AM

Include in Compile

Page Break Before

Compile As-Is

Document Notes

Recommendation: 1 document per data source (e.g. an article)

Customize searchable labels/status + remind yourself of next steps

Homer. Pp 397-414. Sigrd Deger-Jalkotzy
rgh: University of Edinburgh Press.

Dark Ages operates under the assumption that
A and the EDA period (397)
terms of cult activity does not automatically imply
identical religious beliefs on the same site over

ine if there was continuity with the Bronze Age

n the economy

rent development of early states or micro states
ancient religion is so embedded into the society
he cultic activity need to understand the
place.

at the end of the 2nd and beginning of the 1st

s
a
el

ddress with upraised arms

oosing locations for their settlements primary

Keep track of what you
need to do

Start envisioning
categories (e.g. "for this
chapter/exam")

cult that is Minoan to Greek

General Meta-Data

Label:

Status:

Modified:

3/22/2016 8:22

include in Compile

Page Break Before

Compile As-Is

Keywords

Memorial

Minoan

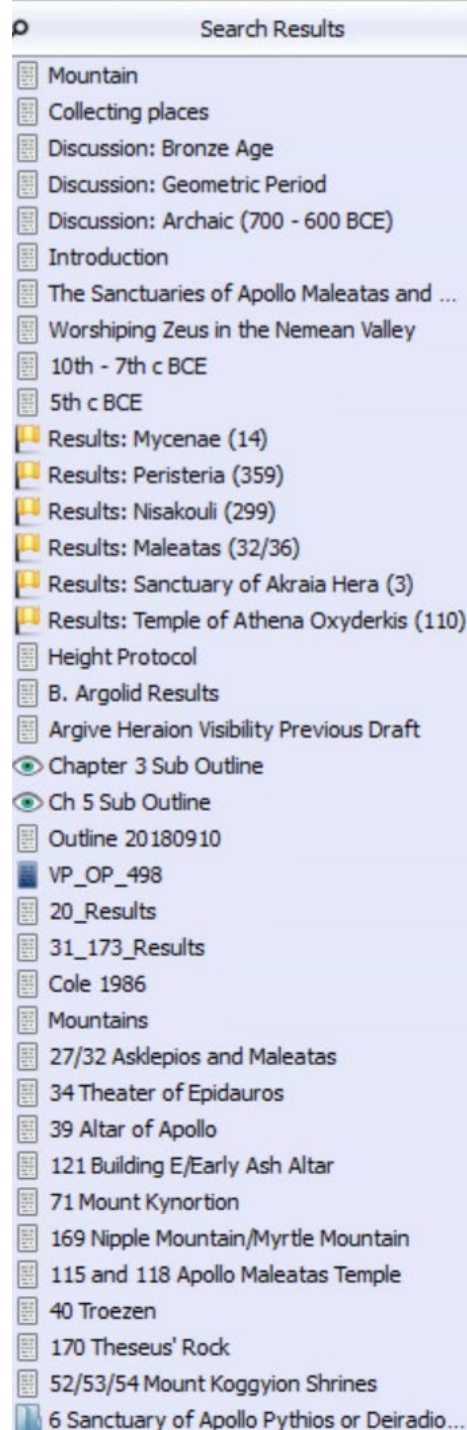
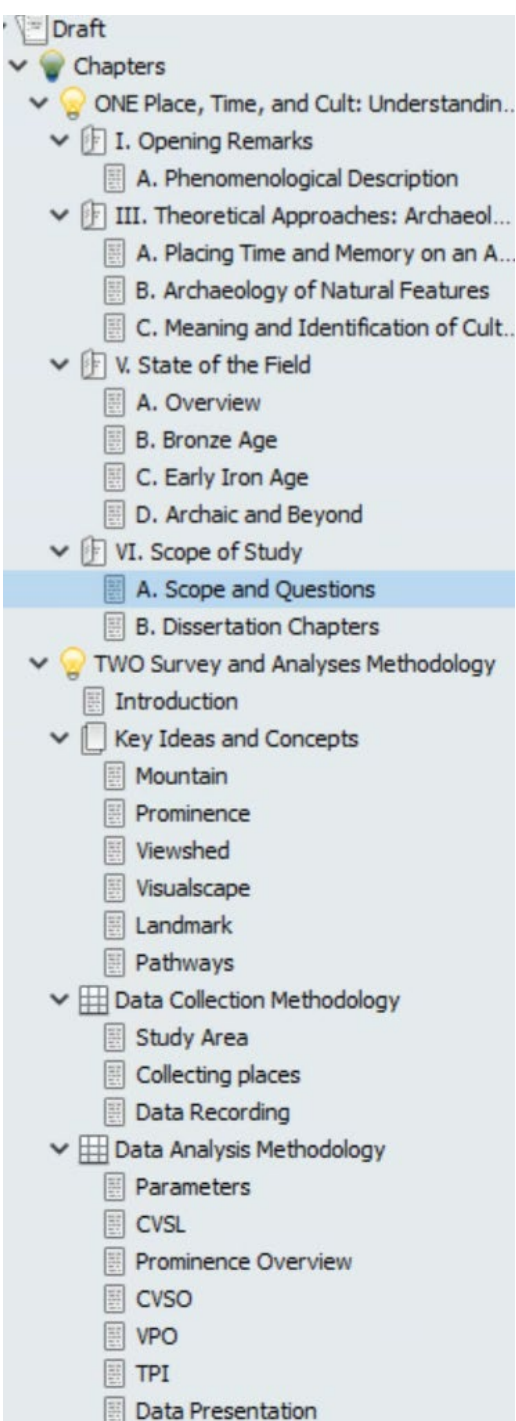
Area Exam

Proposal Writing Annotated Bibliography

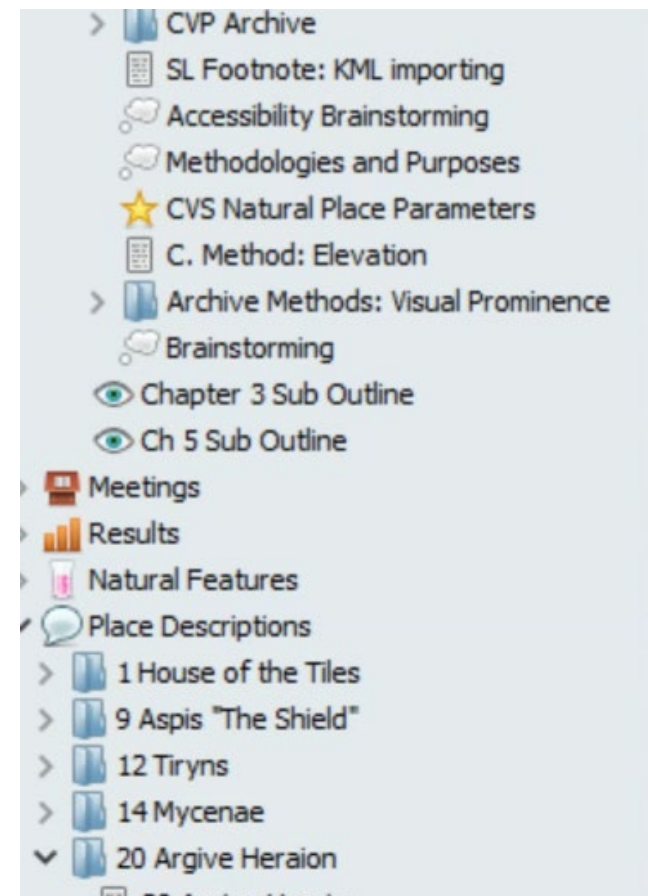
Annotation Done

Sanctuary

Organize writing, notes, etc. in the same project



Search across all of your project's documents



Open multiple documents at the same time

This isn't a fake example 😊 I wrote these two notes in 2017. I'm reusing them now to write my book.

The screenshot shows a Microsoft Word window with multiple documents open. The search bar at the top right contains the keyword "apollo". The search results pane on the left lists various documents, with "Miles 2016" and "Polignac 1995" highlighted. The main document area is split into two panes: "Miles 2016" on the left and "Polignac 1995" on the right. The "Miles 2016" pane shows a list of bullet points, with "Apollo" highlighted in yellow. The "Polignac 1995" pane shows a list of bullet points, with "Apollo" highlighted in yellow. The right sidebar shows the "Synopsis" and "General Meta-Data" sections for the "Miles 2016" document. The "Synopsis" section contains text about the sanctuary and its environment. The "General Meta-Data" section shows fields like "Label", "Status", and "Modified".

Docs with that keyword

Search keyword

Doc #1

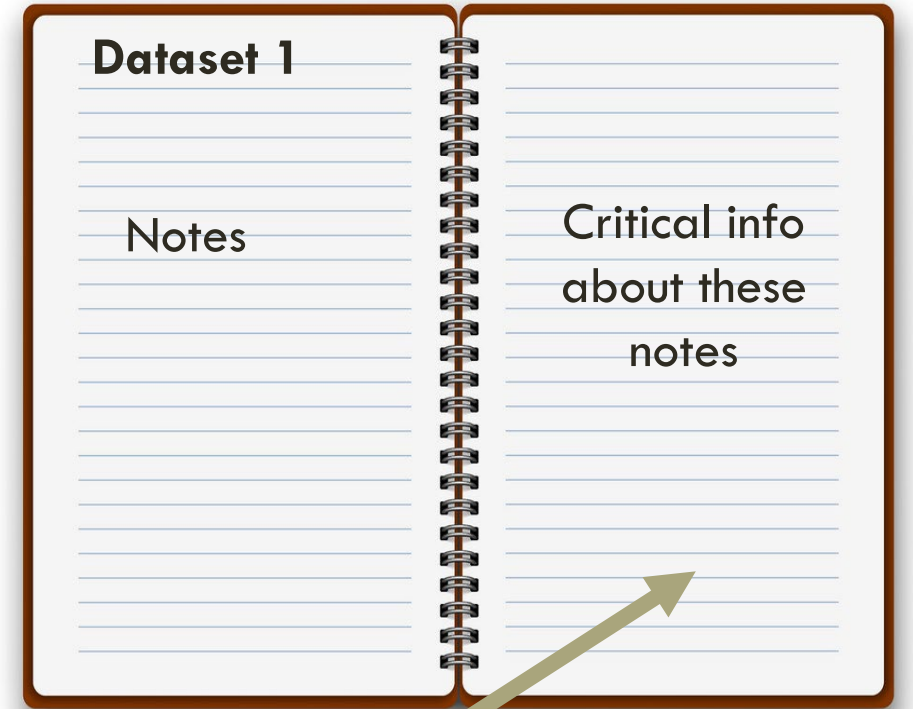
Doc #2

Doc #1 metadata

(unfortunately, you can't see both sets of metadata side-by-side).

RECAP: RETHINK YOUR NOTES

- Are my current notes easy to reference now? What about in the future?
- Besides content-notes, what else could I record about each dataset?
- What categories/types do I have?



DIGITAL RESEARCH JOURNAL

- Digital images
- Soundbites
- Videos
- Hypertext
- Interviews
- Objects
- Lists/Maps
- Your research notes
- Spreadsheets
- Geospatial data
- Etc

Reap the benefits of documenting your own decision-making process

thinking + testing +
experimenting + creating
+ making big mistakes +
changing your mind

write + revise

mean peer reviewers

write + revise

final work of genius



WHAT'S INSIDE A DIGITAL RESEARCH JOURNAL

- Research steps/decisions/troubleshooting
- Questions you're thinking about
- Ideas for your current or future projects
- Notes during faculty meetings
- To Do for next session
- Inspiration you get in Target aisle 4

Place_CVSO

+ New

Update downloaded
Relaunch to install the latest version.

Home

Shortcuts

- Official Itinerary

Recent Notes

- 20220809
- 20221221
- 20230110
- 20230118
- Stack Frames

Notes

Tasks

Notebooks

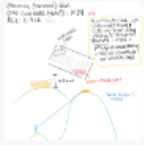
- Brandeis
- Conferences
- Greek Natural Cults Project
 - Field Journal
 - Funding Applications
 - Research Journal
 - Results
 - Technology and Tips
 - Templates
 - Trackers

FILTERS Clear

Research Jou... x

20180205
To Do: Go through the analyses and make a next step plan Fix the print...
Feb 6, 2018 Access Database Ar... +6

20180130
To Do: Calculate average visible area...
Jan 30, 2018 133 +9



20180205

To Do:

- Go through the analyses and make a next step plan x
- Fix the printer x
- Update the summary of methods document x
- Make analyses tracker x

Notes:









- Updated summary of methods document:**
 - Under "Results Recording", I input the most important values (with their respective Access database field names) and their meaning section. If needed, I can add these to the appendices later, but I personally think it's unnecessary -- their values and definitions imply
- Plan is to run the CVSO on the places with no boundaries, but also to do the elevation extraction for the stats meeting (which will hopefully)
 - Plan: Set up the CVSO of points. I will run the analysis on all places, but then only record in the Access Database those which did not
 - Later on -- decide if I want to present the CVSO analyses for natural places with cultic significance in themselves -- I will have the data
 - While it's running, I will do the elevation extractions on my computer. Nevermind -- I don't need to rerun them. I just need to extract
- CVSO_OP_500_Pt Analysis:** CVSO of 500 m random observers, placed as grids, using the locations of the places (the places point shapefiles)
 - In the CVSO/CVSO_OP_ROO/CVSO_OP_500_Pt folder
 - Exported a copy of Places_20180202_M to this folder
 - Ran extract multivalues to points: I put both rasters in at once.
 - I did not select bilinear interpolation -- this option would have determined the CVSO value based on the 4 adjacent cells, instead of that the boundaries of the place exceeded the cell size (about 35 m).
 - I made a query in Access, called **Included**, which identifies all constructed places which had data collection, and "maybe" or "yes" a
 - I made a definition query on **Places_20180202M_CVSO500Pt**: Isolating constructed places
 - I joined **Included** to the **Places_20180202M_CVSO500Pt** (keeping only matching records): Exported as **Places_20180202M_CVSO500Pt_Inc**. This shows all places which were located/maybe located and have data collected for them.
 - From here, find out which of these do not have a CVSO analysis completed
 - I exported **Place_CVSO** (table from Access) -- put it in the Processing folder.
 - Joined **Place_CVSO** to **Places_20180202M_CVSO500Pt_Inc**
Keep all matching records This shows Places which have data collected/were located, that either were not in the CVSO polygon analysis. Exported as **Place_Inc_CVSO**
Be careful with this file; for some reason, hills were included I didn't put in any of the internal structures (megara, etc.)

Digital journals have:

- Indexes
- Autosync features
- Customizable to your needs

CHOOSING A TOOL

Do I want:

- Cloud based?    But only for macOS
- Keywords/tags and searching   
- Share/collaborate with multiple people  
- One or multiple platforms?

Home

Shortcuts

- Official Itinerary

Recent Notes

- 20220809
- 20221221
- 20230110
- 20230118
- Stack Frames

Notes

Tasks

Notebooks

- Brandeis
- Conferences
- Greek Natural Cults Project
 - Field Journal
 - Funding Applications
 - Research Journal
 - Results
 - Technology and Tips
 - Templates
 - Trackers

Just now Argive Heraion

20230110
Worked on getting through the Selenium Chrome Driver error...
Just now

20230118
Worked on building data up for Argive Heraion text analysis....
Just now Argive Heraion

20230118
Proquest TDM Trial (2/18/22)
Argive Heraion scholarly...
Feb 13 Proquest TDM Trial

20230106
Working on cleaning and analyzing the St Carmen data....
Jan 6 Nonantum

Books for Dodecanese
Today Tomorrow This Week

20230110

Worked on getting through the Selenium Chrome Driver error (that it couldn't be found)

1. Make sure pip is downloaded in the Python Scripts folder (this is pinned on your home computer)
2. Set the environmental variables to your Python Scripts folder
3. install pip
4. same steps for Selenium

Resolved and the script will move on. Still getting the deprecated warning but I need help with that.

Work on write rows issue next.

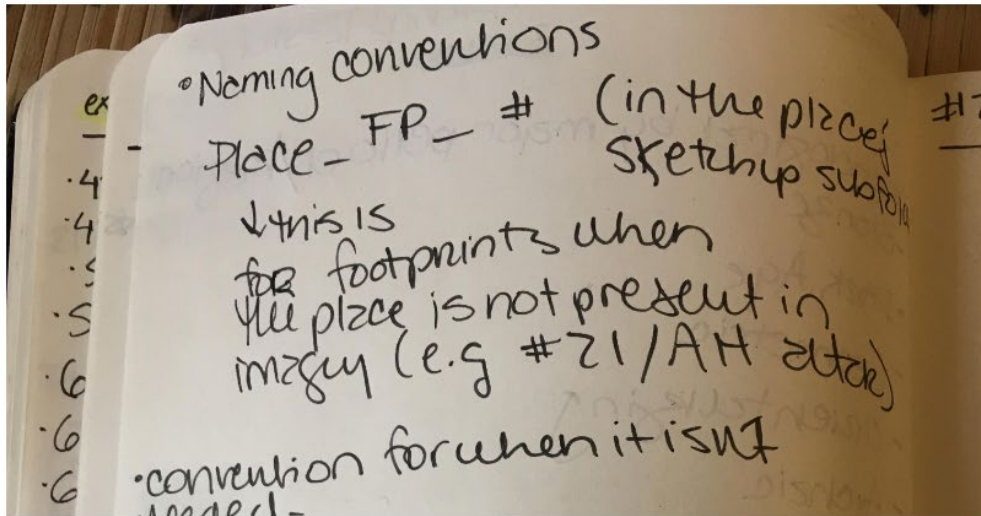
Daily Entries

- Completed tasks + thought process
- Next step

Running Lists

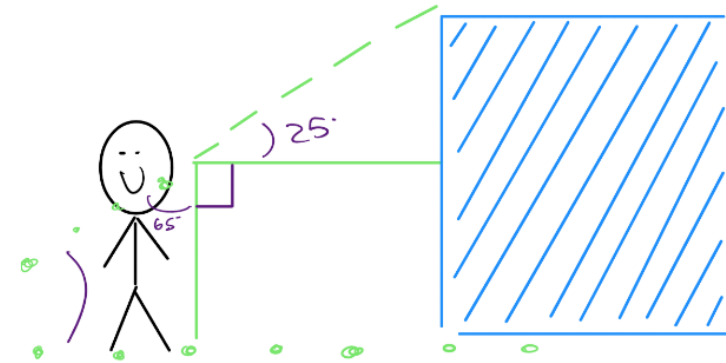
- Data dictionary
file name + location + what it is
- Future article ideas
- Good cut sections

- Kagan, Donald, and Gregory F. Viggiano, eds. *Men of Bronze: Hoplite Warfare in Ancient Greece*
- Men: 162-165 cm
- Women: 153-156 cm
- Altars: Pedley argues that most temple altars were "kept to a scale suitable to the context of the altar, if the altar is placed in front of the temple, I will suppose (based off of erect altars in the past) that the altar is about 3 feet tall: 0.9144 meters"
 - 165 cm = 5.4 feet; waist falls about 4/7 of body, or around 3 feet tall: 0.9144 meters
- In the process of trying to due Place 22, I realized I somehow lost all of my Geoeye imagery
- Starting back on models:
 - I thought about making some marking system to indicate when a place doesn't need to be done. Then I was thinking about if there is some minimum height that would apply. See images below:

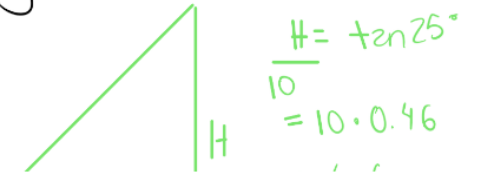


Building Notes:

Pelidou (2014:98)
 Says person can see 25' above eye level. (w/o moving their head).



Hypothetical: standing 10 m away



AGL Raster ▾

Altar ▾

Dimension Standards ▾

Height ▾

Sketchup ▾

CITATION MANAGER TRICKS



zotero



Citation management software

- Automatically formats
- Customized organizational schema

Keep track of sources for future articles/chapters /courses/syllabi planning

Create custom subject groups for your sources

Add fields to keep track of tasks (e.g. read/unread; include/exclude); flagging what's not finished

AR 100

ARTH 114

HC 199 01

HC CLAS 199 02

HC CLAS 264

HC CLAS 264 SP 202

Montserrat Ideas

Tasks

Need to be translate

SKIP

TO DO

Research: Patmos

Christianization

Greek Islands

Important

Inscriptions

Patmos Excavations

Pilgrimage

Refugee

Religion and Ritual

11

78

8

2

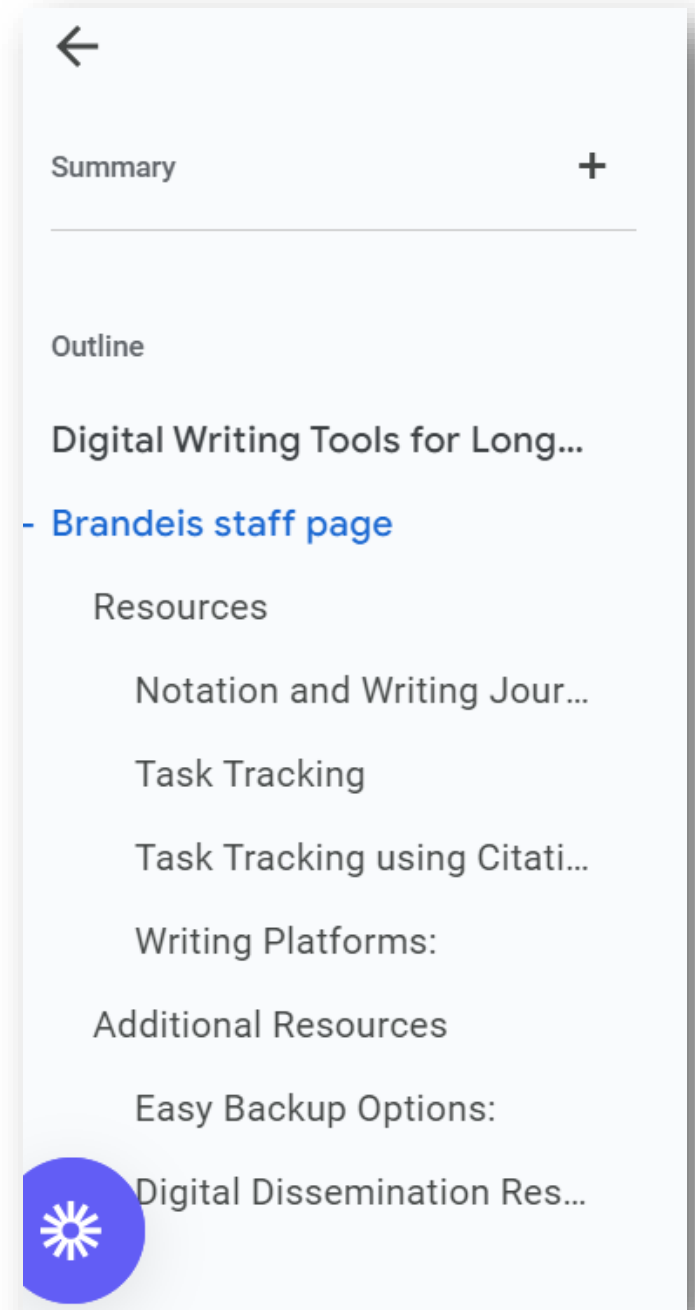
Author	Contains
Year	Contains
Title	Contains

Year	Title	Journal	Reference Type	Re...	Custom 8
2012	Coming and Going in th...	Archite...	Book Section	2271	
2014	Connecting landscapes ...	Spatial ...	Book Section	2268	Method Exam
1999	Archaeologies of Landsc...	Archae...	Book Section	2266	Theory Exam; Dissertation
2009	Location, mobility and th...	Journal...	Journal Article	930	Theory Exam
2002	Archaeologies of Memory	Archae...	Book Section	929	Area Exam
1989	Time, Space, and Societ...		Book	928	Theory Exam
2001	Cultural space and work...	The Arc...	Book Section	927	Theory Exam
2009	Visualisation in Archaeol...	Interna...	Journal Article	925	
2003	Creating Three-Dimensi...	ArcUser	Journal Article	924	
2003	Visibility Studies in Archa...	Environ...	Journal Article	922	Method Exam

WRITING DRAFTS



Word processors can't:

- Break up + move sections around
- Side-by-side views of the same document
- Preserve + display snapshot versions



CHOOSING A TOOL

Do I want:

- Cloud based?    But only for macOs
- Keywords/tags and searching   
- Easy outlining   
- Citation integration    There is a workaround. See Google doc guide.

Scrivener

Atticus Pro

Squibler

Living Writer

Publications - Scrivener

File Edit View Project Documents Format Tools Window Help

Binder

- Argive Heraion AJA
- Argive Heraion OA
 - Abstract
 - Introduction
 - Characterizing Visualscape
 - Methodology
 - VS 10th - 9th c BCE
 - VS 8th - 7th c BCE
 - VS Post 6th c BCE
 - Argive Heraion Today
 - Datasets and Limitations
 - Conclusion
 - Ancient Sources
 - AH Cut
 - Enyalios
 - SACERDOTES JUNONIS AGIVAE
- Moving Down the Mountain
- Story Maps
- Pausanias
- Patmos
 - Research
 - Writing
 - Introduction
 - Delos example
 - Islandscape transition
 - Pagan Evidence
 - Pagan Islandscape Transition
 - Pagan Fringe
 - Pagan Core
 - Late Antique Island Exile/Asyl...
 - Late Antique Landscape
 - Cut
 - Ancient text Patmos
- Book Project
- Research
 - Kubatzi 2018
 - Badone and Roseman 2004
 - Della Dora 2009

Delos example

to Apollo's altar; foregrounded in his memory is the olive tree nearby (Hom. Od. 6.4).

A sanctuary dedicated to Apollo was eventually constructed on Delos and it became a Panhellenic effort (Constantakopoulou, 2015 #4193@3 (Zaphiropoulou 2003; Chankowski 2008)). Many of its larger building programs were externally funded. Naxos, for example, built an oikos (i.e. a civic treasury and feasting space). The oikos acted as Apollo's primary temple until the 6th c BCE, when a temple was officially dedicated. The Naxians constructed the first colossal statue to Apollo in the sanctuary. They built the stoa and a propylaea, and effectively delineating the boundaries of the sanctuary (Olivieri, 2014 #4142@4; Brunaeu-Ducat 2005: 206).

In additional to community dedication left at the sanctuary. Many of these worsh had traveled to worship there. Presently, Paros, Prepesinthos, Chios, Amorgos, Calmy Rhodes, and Lemnos (Brunaeu-Ducat 2005: 20 #4143@446 ff; Zaphiropoulou 2003; Chankows dedications meant reconfiguring its bounda extended into the profane space of an exis Peisistratus - an Athenian tyrant - organi I 64.2; Olivieri, 2014 #4142@6-8}).

The archaeological and textual record

Synopsis

Delos example

General Meta-Data

Label: No Label

Status: No Status

Modified: 11/5/2021 11:14:24 AM

Include in Compile

Page Break Before

Compile As-Is

Keywords

Writing

Introduction

Delos example

Islandscape transi...

Pagan Evidence

Pagan Islandscape ...

Pagan Fringe

Pagan Core

Late Antique Islan...

Late Antique Lands...

Cut

Ancient text Patmos

Words: 517 Chars: 3,299

Iterative writing software makes it easy to write, reorder, annotate, and organize huge projects.

The image shows a screenshot of a Binder application interface. On the left is a sidebar with a document tree. The main area is split into two document pages. The left page, titled "Characterizing Visualscape", contains a paragraph of text. The right page, titled "Approach:", contains a section header and a paragraph of text. A right sidebar shows a "Synopsis" panel with a list of lines and a "General Meta-Data" panel with various settings.

Binder

Abstract-2
Introduction-2
Visualscape
Regional Ways of Seeing
Methodology
Argive Heraion Archaeology -2
9th c BCE Visualscape-3
5th c BCE Visualscape-2
Conclusion
Captions
Hollinshead Notes
CUT
Argive Heraion Version 1 Draft
Abstract
Introduction
Methodology
9th c BCE Archaeology
9th c BCE Visualscape
5th c BCE
Conclusion
CUT
Argive Heraion OA
Abstract
Introduction
Approach:
Characterizing Visualscape
Methodology
VS 10th - 9th c BCE
VS 8th - 7th c BCE

Times New Roman Normal 12 1.0x **B I U**

Characterizing Visualscape

and hills — like any other part of the landscape — doubled as spaces for profane (i.e. non-religious) life. Mountains and hills were not the targets of worship; the Greeks did not deify the physical landscape . Mountains and hills were, to some extent, sacred spaces, but different from mountains like Mount Fuji (Japan) or Mauna Kea (Hawaii), there were no religious regulations protecting them {Haussler, 2020 #2460@7}. Mountains could have shepherds and herds, roadways, fortresses, and whole settlements on them — and mischievous, spontaneous gods could appear there at will. Fear and awe combined, the Greeks sought useful divine intervention by prayer and sacrifice {Hesiod, #3878@4.121, 7.465; Buxton, 1992 #1413@2, 9; Lefkowitz, 2003 #4266@30}. Gods were attracted to mountains and hills: they preferred clean.

Approach:

Approach:

Digital technology has a longstanding connection with archaeological studies about senses and landscapes, and especially with vision {Richards-Rissetto, 2023 #2458; Llobera, 2003 #1833@175; Paliou, 2013 #1819@243; Susmann, 2020 #3695}. Archaeologists, Geographers, Urban Planners, and many other disciplines have worked together for decades, and we have plethora of techniques for modeling different visual characteristics using

Synopsis

Approach:

General Meta-Data

Label: × No Label
Status: No Status
Modified: ▾
 Include in Compile
 Page Break Before
 Compile As-Is
Keywords

The screenshot shows a Trello workspace interface. At the top, there's a navigation bar with the Trello logo, 'Workspaces', 'Recent', and 'Starred' dropdowns, and a search bar. The workspace is 'Natalie Susmann's workspace'. The board is titled 'Funding Applications 2019-2020'. It has three columns:

- NEH Summer Stipend**: Contains two cards: 'Application' (due Sep 25, 2019) and 'Letters of rec'. There is an 'Add a card' button at the bottom.
- American Fellowships Research**: Contains a card with a URL: <https://www.aauw.org/what-we-do/educational-funding-and-awards/american-fellowships/af-research-publication-grants-application/> (due Nov 1, 2019). Below it is a card 'Three recommendations', then 'Institution letter'. There is an 'Add a card' button at the bottom.
- AIA Grants**: Contains three cards: 'Harriet and Leon Pomce' (due Nov 1, 2019), 'Olivia James Traveling Fellowship' (due Nov 1, 2019), and 'Julie Herzig Desnick Endowment' (with 1 attachment). Below it is 'Boochever Endowment' (due Nov 1, 2019). There is an 'Add a card' button at the bottom.

Trello is an alternative option for outlining your project

AH in the work

9/22

Aegina Helion was differently seen through time as a result of peoples' movements.

People behave differently over time & in turn they see the same space differently

Papa is about the AH but we could talk about it w/o the other pieces, b/c it didn't exist on its own.

I want to get away from the he said / she said

Frame of the site (identity) what it's known for

- what is the narrative about, and how can we decenter it if so it's African, appropriate?
- cultural memory about it

Isolated Structures (or inclusion)

Embodied history

Autism

Qualitative

Effort/persistence

Open or structured

Basal

Observation/ top-down

← what is the connection with open or in terms of visibility?

Important: need to emphasize this just int-top structures. It informed about distinguishing myself from others.

DEFINITIONS
Not going to be as in a core digital history but of the history of digital mem.

GIS method

CVSL

CVSO

VPL/VPO

Historical/ arch. evidence

Present/ theme

African

Egyptians

Rome

VISIBLE / NOTICEABLE SPACES

view provided from top

Parallel/ non adjacent

This is somewhat different from past - from models (comp. models)

the work done by the place or structure has been the model in terms of equality - some are really visible & highlighted others not - like a museum for example

Moved / Inspired Structures

Community / spaces of memory / witness

Local control / lack of space

Memory from a particular area or location

QUESTIONS

Is the 3D model table need a piece ID to indicate the primary piece it responds to?

② Pieces_3D

ID 3D-ID 3D-NC-ID Period_start Period_end

[All models per period]

↓

From there, start making Bostals

Rethink the Piece_3D model table

It needs to:

- ① connect 3D model to a piece
- ② indicate grouping